

Early Information Release

To assist bidders preparing their proposals for the upcoming Utility Distributed Generation Requests for Proposals (“DG RFP”), the Procurement Administrator is releasing at this time some key procurement parameters as well as a number of documents in **final form**.

Procurement Parameters

- 1) The capacity factor that will be used for purposes of calculating the number of Renewable Energy Credit (“RECs”) associated with a particular system varies by technology. The capacity factors that will be used are as follows:

Table 1. Capacity Factors.

Technology	Capacity Factor (%)
wind (below 25 kW)	11.00
wind (25-2,000 kW)	16.00
solar thermal energy solar photovoltaic cells and panels (fixed mount)	14.38
solar photovoltaic cells and panels (tracking)	17.00
biodiesel, crops and untreated and unadulterated organic waste biomass, tree waste	47.74
hydropower that does not involve new construction or significant expansion of hydropower dams	31.06

- 2) There is a minimum bid size requirement of 1 MW. To reach the minimum of 1 MW, bidders may include in their proposal existing systems, new systems that have yet to be energized, as well as a forecast quantity of RECs for systems of the Small Size Class (below 25 kW) that are yet to be identified. For purposes of converting a forecast quantity to an equivalent kW size, a capacity factor of 14.38% will be used.
- 3) The Supplier Fee will be announced no later than the Part 2 Date. This Supplier Fee will **not exceed \$3.00/REC** (the final Supplier Fee may be lower but will in no event be higher than \$3.00/REC).
- 4) The targets of RECs for each of the two procurement events (Spring and Fall) will be announced no later than on the bidder information webcast of March 27, 2017 and earlier to the extent practicable.

Documents

The following documents are made available to bidders in final form at this time:

- 1) **Sample Letter of Intent.** Each bidder may develop its own letter of intent to meet the bidder's business needs; this sample is provided for the convenience of bidders. The notes at the beginning of the document specify the circumstances when such a document may be required as part of the bidder's proposal.
- 2) **Sample Host Acknowledgment.** This sample is provided for the convenience of bidders. The notes at the beginning of the document specify the circumstances when such a document may be required as part of the bidder's proposal.
- 3) **Standard IPA Letter of Credit.** All bidders are required to submit a Letter of Credit with their proposal to support their bids. Bidders may, on the basis of comments from their financial institution, propose modifications to the Standard IPA Letter of Credit for review by the IPA. Bidders can use the document released for this purpose.